

# Head Varsity Softball Coach

## **Job Summary:**

We are looking for a positive, high energy and committed individual to join our coaching staff. A Head Coach will fulfill responsibilities of the position in accordance with the MSHSL and school district guidelines as directed by the Activities Director. You will play an important role in instructing student participants in individual and team fundamentals, strategy and physical training necessary for them to realize a degree of individual and team success. Employment in the Pelican Rapids School District preferred but not required.

Pelican Rapids High School is looking for coaches who possess the following:

- Previous high school coaching experience preferred - preferably as a head coach or varsity assistant
- Instruct student participants in individual and team fundamentals, strategy and physical training necessary for them to realize a degree of individual and team success.
- Ability to motivate and direct student-athletes in an educationally-based atmosphere
- Knowledge of fundamentals and skill development in all levels of softball
- Ability to connect, motivate and support participants and assistant coaches throughout the entire program.
- Strong skills and experience in communication techniques and conflict resolution
- Provide direction, partnership and communication with youth programs for overall program development and youth program structure
- Focus on promoting leadership in the program and community
- Dedication to a culture and vision that promotes furthering the benefits of extra-curricular activities and well-rounded student-athletes.
- The ability to collaborate and partner supportively with the entire Pelican Rapids team of coaches and advisors in all programs.
- Views success not just as winning, but as helping team members reach their goals
- Orientation toward continuous improvement
- Maintenance of active membership in related professional organizations

## **Duties and Responsibilities:**

- Instruct students in fundamental skills, strategy and physical training necessary for them to achieve a degree of individual and team success. At the same time, the student shall receive instruction that will lead to the formulation of moral values, pride of accomplishment, acceptable social behavior, self-discipline and self-confidence.
- Responsible for all matters pertaining to the organization, administration and coaching program. Enforce all rules of the district and the Minnesota State High School League.
- Completed and current MSHSL Eligibility forms, sports physicals and activities fees must be in the hands of the coach or Activities Office prior to an athlete beginning practice. Assure that players and coaches under his/her jurisdiction understand the training rule policy. These forms are to be returned to the Activities Director promptly.
- Cooperate with the administration, Activities Director, fellow coaches and students to promote the best interests of the entire activities program.
- Work with the Activities Director in the appointment and dismissal of assistant coaches in grades 7 - 12.
- Schedule meetings to coordinate coaching methods at different levels; help in assisting the Activities Director in assigning duties to all assistant coaches; and assist the Activities Director in determining the success of the lower level programs.
- Conform to activities department policy in ordering equipment and supplies for the sport involved.
- See that all candidates for a team have had a physical examination and have returned the physical examination/parental consent form before the first practice session.
- Prepare a roster of all team members. Have participants fill out the athletic eligibility form from which the master eligibility list will be compiled. Both should be in the Activities Office and principal's office one week prior to the first game.
- Assume responsibility for conduct of contestants in sport involved.
- Accompany and supervise the team to and from all contests.

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- Plan and supervise all practice sessions. Suggested length is not more than two and a half hours.
- Work with trainer-equipment manager in selecting reliable student managers and student trainers; assign their duties and supervise their work.
- Conform to activities policy to assure that students are not given keys and access cards to enter buildings when the coach is not present.
- Conform to school policies in handling injuries; report all serious injuries immediately to the Activities Director.

Head coaches are encouraged to work with student athletes in the “off-season” by offering weight room and agility training, practice drills, camp or scrimmage opportunities.

### Questions?

Contact Derrick Nelson, Activities Director


 (218) 863-5910 Ext. 5220 or  [dnelson@pelicanrapids.k12.mn.us](mailto:dnelson@pelicanrapids.k12.mn.us)

This position is open until filled. Qualified applicants can submit a cover letter, resume and three current letters of recommendation to:

### Shari VerDorn

#### Human Resources & Payroll/MARSS Coordinator

Pelican Rapids Public Schools

 (218) 863-5910 Ext. 4162

 PO Box 642, Pelican Rapids, MN 56572

 [sverdorn@pelicanrapids.k12.mn.us](mailto:sverdorn@pelicanrapids.k12.mn.us)

 <https://www.pelicanrapids.k12.mn.us>